

JOB OPENING: Tongue River Electric Coop

Applications are being accepted for a Member Service Representative. Job responsibilities include customer service, processing payments, and providing administrative and office support. The successful candidate will possess excellent customer service, communication, and organizational skills, as well as the ability to work effectively with other team members. The ability to multitask is key to being successful in this position. Experience with Microsoft Office products and computerized accounting systems are preferred. Accounting/Bookkeeping background is desirable. Please submit a cover letter and resume to: Tongue River Electric Co-op, Inc., Attn: Brian Torgerson, PO Box 138, Ashland, MT 59003. Resumes can also be emailed to brian@tongueriverelectric.com. The application deadline is August 17, 2026. Tongue River Co-op, Inc. is an Equal Opportunity Employer.

